



ST. XAVIER'S TECHNICAL INSTITUTE, MAHIM

Government Aided Autonomous Minority Institute, Approved by A.I.C.T.E. New Delhi

Mahim Causeway, Mumbai. Pin – 400 016

Phone: 24455937, 24454559; 24451961, 24460359 Fax: +91(22)2445 4482

E-mail: office@xaviertech.com

Ref. No: XTECH/2022/EXAM/002

Date: 7th January, 2022

Important Notice

Subject : Special provision for filling examination form for Winter 2021 Examination.

The last date for submitting examination form for Winter 2021 Term End examination for regular and backlog has been over. However there are requests from candidates for opening examination form link.

THE EXAMINATION FORM FILLING LINK WILL REMAIN OPEN FOR ONE DAY ONLY ON 10TH JANUARY 2022.

REGULAR STUDENTS

1. Regular students fill the examination form on the below mentioned link:

<https://forms.gle/MWCcLkGcgogk77bi6>

2. Make ONLINE payment for fine of Rs. 500/-

3. Send the copy of the transaction of late fees of Rs. 500/- on examination@xaviertech.com

All the instructions must be followed, if the details of any of the above procedure are not received, the candidate may lose the chance to appear for their examination. It is the responsibility of the candidate to submit all the documents.

BACKLOG STUDENTS

Procedure for examination form filling:

a) Visit the link: <http://xtechexreg.xaviertech.com>

b) Fill the examination form on the link provided. Click on the “**Print form**” button, in the **new window opened** you will see your examination form, **save it as PDF** in your **device/ laptop/ desktop**.

c) **Send the saved PDF of the examination form and scanned copy of fees payment bank transaction on examination@xaviertech.com**

d) **Make ONLINE payment for Examination fees of Rs. 700/- + fine of Rs. 500/- = Total Rs. 1200/- per semester.**

All the instructions must be followed, if the details of any of the above procedure are not received, the candidate may lose the chance to appear for their examination. It is the responsibility of the candidate to submit all the documents.



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Details for payment of examination fees:

Pay through NEFT / IMPS transaction (details mentioned as below).

Name of the Account	ST. XAVIER'S TECHNICAL INSTITUTE EXAMINATION ACCOUNT
Bank A/c No	520101020894593
Type of A/c	SAVING ACCOUNT
Bank Name	UNION BANK OF INDIA
Branch	MUMBAI MAHIM
MICR No.	400026213
IFSC Code	UBIN0905372

The filling of examination form under special provision is permitted subject to following conditions.

- 1. The penalty for each semester is Rs. 500/- along with Examination Fees of Rs. 700/- (applicable to backlog candidates only)**
2. The candidate has to submit an undertaking as per **Annexure-I** which has to be endorsed by the parent / guardian of the candidate.
3. There will be no further provision for filling examination form for the Winter 2021 examination after this special provision.
4. The candidates applying for the examination should ensure that they fulfill all eligibility conditions for admission to examination. Their admission at all the stages of the examination will be purely provisional subject to satisfying the prescribed eligibility conditions, payment of the examination fees and document submission for the same.
5. **Candidates are requested to follow the schedule for payment and submission of examination forms strictly. So as to avoid sending request emails in regards to the same later.**
6. **While paying the examination fees pay the fees as per the schedule mentioned above.**
7. **Examination form related queries have to be sent to examination@xaviertech.com only, instead of contacting some other official authorities.**
8. Candidates having the remark "TNG" will not be allowed to appear for examination if their attendance is less than 75% and had not submitted the complete term work (if applicable).
9. The "TNG" candidate will have to get the remark and signature of the HOD regarding the same and forward it to examination@xaviertech.com.

Sd/-

Dr. S. B. Ghungrad
Principal

CC:

COE

Office

HoD

Website



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Annexure I Proforma for undertaking from candidate

I _____ bearing SPN _____ hereby submit this undertaking for submission of Winter 2021 examination form after the prescribed last date.

I am aware of the fact that,

1. I am eligible to attend the examinations which are scheduled for dates falling after the submission of all required documents of Winter 2021 examinations for which I submitted the exam form under special provision.
2. **In case due to late submission of exam form & according to time table of Winter 2021, if it becomes necessary for me to appear two theory examinations on the same day and same session, it is binding on me to choose any one of the examination.**
3. **In case the question paper for the course in which I have submitted late examination form is not available at the examination center on the date of examination, I will not get a chance to attend the examination in the examination center.**
4. Due to late submission of examination form, problems may arise in the generation of pre-examination documents resulting in RHR status in my examination result.

I accept all the above condition and do not have any complaint against the examination body of St. Xavier's Technical Institute.

Date -

Signature -

Place -

Name -

SPN -

Endorsement by parent of the candidate submitting Winter 2021 examination form under special provision.

I _____ Father / Mother / Guardian of

_____ SPN _____ is clearly aware of the undertaking given by my ward and accept all terms & conditions laid down for accepting late examination form Winter 2021.

Date :

Signature :

Place :

Name :