



ST. XAVIER'S TECHNICAL INSTITUTE, MAHIM

Government Aided Autonomous Minority Institute, Approved by A.I.C.T.E. New Delhi
Mahim Causeway, Mumbai. Pin – 400 016
Phone: 24455937, 24454559; 24451961, 24460359 Fax: +91(22)2445 4482
E-mail: office@xaviertech.com

Ref No: XTECH/2021/EXAM/205

Date: 05th October 2021

Important instructions / guidelines regarding conduction of the Winter 2021 Online Periodical Test I

Reference:

1. MSBTE/D-40/LL/Summer exam21/2021/068 dated: 1st June 2021
2. MSBTE/D-42/S21 exam/2021/332 dated: 17th June 2021

With respect to the above reference, for maintaining the sanctity of academic expectations and integrity of examination process as well as ensuring the safety and security of the students, faculty and staff the guidelines mentioned in the circular *MSBTE/D-40/LL/Summer exam21/2021/068 dated: 1st June 2021 and MSBTE/D-42/S21 exam/2021/332 dated: 17th June 2021* will be followed except the ones which are not applicable to our institute for the conduction of the Winter 2021 Periodical Test I.

Above mentioned notifications can be found on our website at the below mentioned links:

<https://xaviertech.com/images/Guidelines for StudentsSummer 2021OnlineTermEndTheoryExam I.pdf>

<https://xaviertech.com/images/Additional Guidelines for Summer 2021 Online Theory Examination II.pdf>

The process and procedures mentioned in the above references will be followed except the number of questions, dates and time duration. The schedule for the Winter 2021 Periodical Test I will be as follows:

Examination conduction mode: Online using Google meet and Moodle

Examination duration: 7th October 2021 and 8th October 2021

Sessions:

Morning: 10.00 am to 10.45 am Login time starts at: 9.30 am

Afternoon: 2.00 pm to 2.45 pm Login time starts at: 1.30pm

Last login attempt allowed:

Morning session: 10.30 am

Afternoon session: 2.30 pm

Total duration of examination: 45 minutes from the login time



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Number of Multiple choice questions to be attempted: any 20 out of 30

Details required for Login: Moodle server username and password available on each student's xxxxx@student.xaviertech.com email ID and Google meet invitation sent by supervisor on the same email ID during every session of examination.

As the conduction of the examination will be in camera students/ examinee must keep their camera turned on during the complete session of the examination. This may require the students /examinees to use Picture in Picture mode or split screen facility as per the mobile manufacturer.

Refer to the images below to activate the picture in picture mode.

In the mobiles where picture in picture mode is not available, they can use split screen facility which you can view on:

<https://drive.google.com/file/d/1fi0yU71xW8-HpL580rNVlatB9va6eS9t/view?usp=drivesdk>

Detailed time table regarding the conduction of Winter 2021 Periodical Test I is available on our website.

All the examiners, examinees, parents are requested to take note of the same.

Sd/-

Dr. S. B. Ghungrad

Principal and Chief Controller of Examination

CC marked for information, circulation and appropriate action to:

Office

CoE

HoD

Website



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