



# ST. XAVIER'S TECHNICAL INSTITUTE, MAHIM

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Ref No: XTECH/2021/EXAM/132

Date: 13<sup>th</sup> June 2021

## **Notice regarding conduction of the Summer 2021 Practical Term End Examination**

Reference:

1. MSBTE/D-40/LL/Summer exam21/2021/068 dated: 1<sup>st</sup> June 2021

With respect to the above reference, for maintaining the sanctity of academic expectations and integrity of examination process as well as ensuring the safety and security of the students (examinees), faculty and staff the following guidelines are to be followed for the conduction of the Summer 2021 Term End Examination:

1. Preferably Google classroom / meet platform will be used for conducting online practical examinations.
2. For regular and backlog examinees the Google Classroom / Meet platform will be used for the conduction of the practical examination. Examiners shall share the respective course link with the examinees of the practical examination for them to join the online examination.
3. All the examinees shall have to follow the time slots provided to them for the conduction of the examination.
4. The link for the conduction of the examination will be sent to examiner and examinees on their xaviertech email addresses wherever applicable.
5. Screenshots of the participants (examinees) taken by the examiner/s will act as attendance proof.
6. All the examinees are advised to regularly check their xaviertech email ID's as the communication from the examination section shall be communicated only on it.

Sd/-

Dr. S. B. Ghungrad

Principal

CC: Office

COE

HoD

Website