

**Instructions & List of Permitted (allowed) and Prohibited Material/Items  
for Examination to Examinees**

**PERMITTED MATERIALS / ITEMS**

Examinees are permitted to bring only the following items into the examination room in a small clear plastic food storage bag:

1. Institute issued ID card.
2. Facial tissue
3. Medication and medical items
4. Pens, pencils, erasers, scale and **transparent pouch** to contain them.
5. Scientific calculator for numerical.
6. One clear plastic bottle of water

**PROHIBITED MATERIAL/ITEMS**

Examinees should not carry some items like phones, cameras, watches etc. because these items are strictly banned in the examination hall. The list of such prohibited things is given below:

1. Bags
2. Mobile Phones
3. Watches
4. Books, writing pads, log tables
5. Paper Chits ,bits of paper, textual material ( written / printed)
6. Magazines
7. Food items either opened / closed / packed
8. Goggles, Wallet, Caps, Hoods
9. Trousers Belts
10. Multiple pockets trousers / pants / jeans
11. Torn jeans
12. Any other item(s) that can be used to hide the Bluetooth devices / cameras
13. Electronic Gadgets like -
  - Bluetooth Devices
  - Headphones, hands free devices
  - Buttonhole Cameras
  - Hand-held Scanner
  - Calculator (Unless Specified)
  - Storage Devices
  - Pen Camera, electronic pens
  - Health band
  - Programmable calculator
  - Smart watch / SMART devices etc

2. Examinee must not carry any of these electronics items in the examination hall, even if all these items are switched off.



**3. Examinee should not bring any prohibited materials mentioned above with him / her or any other valuables as there will not be any arrangement for safe custody of these materials .Any valuables brought by the examinee will be his or her responsibility, hence for loss of any such material the institute shall not remain responsible.**

**4. Examinees must wear institute's uniform.**

5. Examinee should wear open footwear so that you can easily remove on asking by any staff. Any footwear other than this has to removed and kept outside the examination hall.

6. Examinee must reach at the exam centre one hour before the starting time of the exam.

ONCE the examinee enters the examination hall he / she shall be required to stay in the examination hall till his / her examination ends. EXAMINEES are requested to leave unnecessary materials / items outside the examination hall and go to the restroom before entering the examination hall. Once the examinee enters the examination hall he / she may not be allowed to leave to go to the restroom or for any other reason unless the situation demands so.

If examinee creates any misbehavior and disturbance in the examination hall, action will be taken against the examinee as per the relevant provisions.

In case any examinee is found in the possession of the any prohibited materials from the above list, and those displayed in the examination hall, it will be considered as use of unfair means and action will be taken against the examinee as per the relevant provisions.

Kindly note the guidelines / instructions here are with an intention to curb malpractices during the examination and should be followed diligently.



Dr. S. B. Ghungrad  
Principal



Mestry Dipti  
C.O.E

# RESTRICTED ITEMS



**BAGS**



**PHONES**



**WALLETS/PURSES**



**COATS/JACKETS**



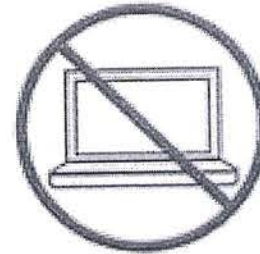
**CALCULATOR  
COVERS**



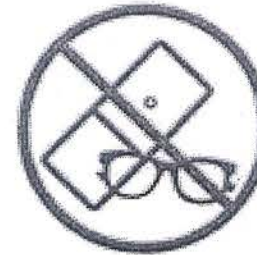
**HATS**



**SMART DEVICES**



**LAPTOPS/TABLETS**



**GLASS CASES**



**PENCIL CASES**