ANNEXURE-18

MANDATORY DISCLOSURES

ST. XAVIER TECHNICALINSTITUTE MAHIM, MUMBAI -16

18.1 Name of the Institution

Name of the Institution	St. Xavier's Technical Institute
Address	Mahim Causeway, Mahim, Mumbai – 400 016
City & Pin Code	Mahim, Mumbai – 400 016
State / UT	Maharashtra
Telephone (with STD code)	022-24451961, 24455937, 24454559
Mobile	8591762763
Fax (with STD code)	022-24454482
E-Mail	office@xaviertech.ac.in
Website	www.xaviertech.ac.in
Office Hours	8:30 am to 4:30 pm
Academic Hours	9:00 am to 5:00 pm
Nearest Railway Station (dist. in Km)	Mahim Junction – 1 km
Nearest Airport (dist. in Km)	Santacruz (Domestic) – 10 km
AICTE File No.	F.No. Western/1-36461302138/2023/EOA
Date & Period of Last Approval	15-May-2023

18.2 Name and Address of the Trust / Society / Company and the Trustees

Name of the Trust / Society / Company	The Bombay Xavierian Corporation Pvt. Ltd.
Type of Organization	Trust
Address	Vinayalaya, Mahakali Road, Andheri (East), Mumbai – 400 093
Telephone / Mobile	
E-Mail	
Registered With	Bombay Public Trust Act, 1950 (Bom. XXIX of 1950)
Registration Date	5/12/1981
Website of the Organization	www.Xavier.ac.in
Name(s) and Address(es) of the Trustees	

18.3 Name and Address of the Vice Chancellor / Principal / Director

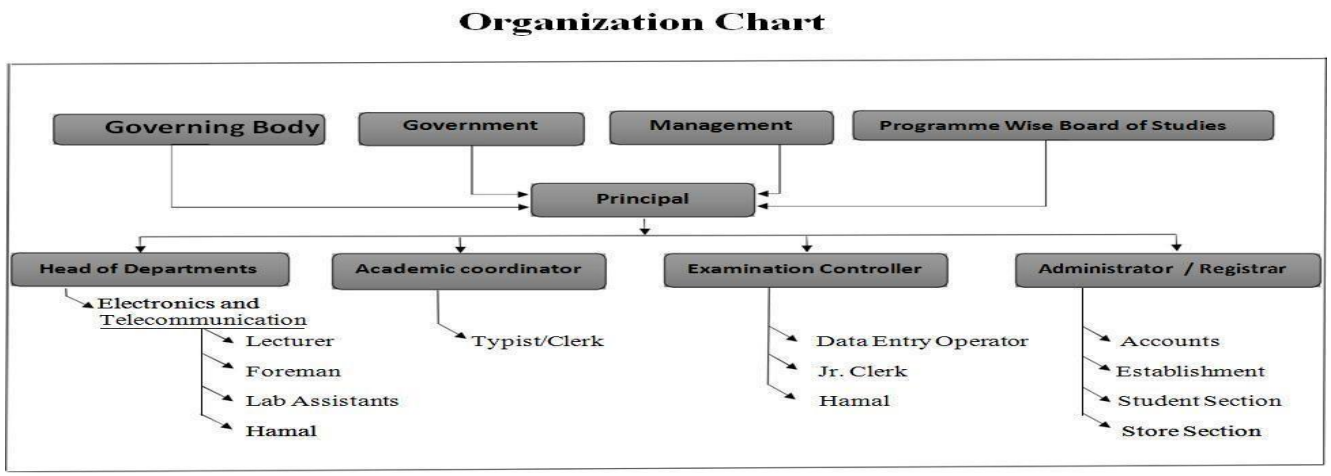
Name of the Principal	Dr. S. B. Ghungrad
Exact Designation	Principal
Address	
Telephone (with STD code)	022-24451961, 24455937
Mobile	
Fax (with STD code)	022-24462267
E-Mail	principal@xaviertech.com
Highest Degree	Ph.D. (Electrical Engineering)
Field of Specialization	Instrumentation

18.4 Name of the Affiliating University

Name of the Affiliating University	Maharashtra State Board of Technical Education
Address	49, Kherwadi, Bandra East, Mumbai – 400 051
Website	www.msbte.org.in
Latest Affiliation Period	2018-19

18.5 Governance

i. Organizational Chart



ii. Grievance Redressal Mechanism for Faculty, Staff and Students

The Institute has constituted a Grievance Redressal Committee as per the guidelines issued by AICTE. The aggrieved parties are free to approach the committee for redressal of their grievances. Additionally, regular staff meetings are held in which staff members can freely voice their grievances and suggestions on academic or administrative matters before the Director / the Principal. (See the attachments)

iii. Establishment of Anti Ragging Committee

The Institute has constituted Anti-ragging Committee as per the guidelines issued by AICTE(See the attachments).

iv. Establishment of Online Grievance Redressal Mechanism

The Institute has constituted Online Grievance Redressal Mechanism as per the guidelines issued by AICTE(See the attachments).

v. Details of Grievance Redressal Committee in the Institution and OMBUDSMAN by the University

The Institute has constituted Online Grievance Redressal Mechanism as per the guidelines issued by AICTE (See the attachments)..

vi. Establishment of Internal Committee (IC)

The Institute has constituted Internal Committee (IC)as per the guidelines issued by AICTE (See the attachments).

vii. Establishment of Committee for SC/ST

The Institute has constituted Committee for SC/ST as per the guidelines issued by AICTE (See the attachments)..

viii. Internal Quality Assurance Cell

The Institute has constituted Internal Quality Assurance Cell as per the guidelines issued by AICTE (See the attachments).

ix. Equal Opportunity Facilities Cell

The Institute has constituted Equal Opportunity Facilities Cell as per the guidelines issued by AICTE (See the attachments)

Governing Board Members

Sr. No.	Name	Designation	Qualification
1	Fr. Dr. Arun de Souza, S.J., Provincial, Mumbai Jesuit Society, Mumbai	Chairman	PhD (Sociology)
2	Dr. Abhay Wagh, Director, Directorate of Technical Education, M.S.	Member	PhD (Electrical)
3	Dr. Vinod Mohitkar, Director, Maharashtra State Board of Technical Education, M.S.	Member	PhD (Civil)
4	Fr. Dr. John Rose, S.J., Director, Xavier Institute of Engineering and St. Xavier's Technical Institute, Mumbai	Member	PhD (Electrical)
5	Fr. Fabian Barreto, S.J., Administrator, Xavier Institute of Engineering and St. Xavier's Technical Institute, Mumbai	Member	M.E (Electronics)
6	Fr. Francis de Melo, S.J., Ex-Director, Xavier Institute of Engineering and St. Xavier's Technical Institute, Mumbai	Member	M.S (Electronics)
7	Mr. D.J. Fernandes, Industry Representative, Ex Director, NELCO, Mumbai	Member	MBA
8	Mr. Ramesh Unnikrishnan, Director & RO, AICTE, Western Regional Office of AICTE	Member	PhD (Management)
9	Mr. Satish Jadav, Director, BIOKIT, Mumbai	Invitee	MBA
10	Prof. G.B. Dhanokar, Ex Joint Director, Regional Office, Tech. Educ., Mumbai	Invitee	M.E
11	Dr. V.M. Topkar, Dean – RM & Finance, VJTI, Mumbai	Invitee	PhD
12	Mr. H.K. Kadam, HR Manager (Development), RCF Ltd., Mumbai	Invitee	MBA

Sr. No.	Name	Designation	Qualification
13	Dr. P.H. Sawant, Principal, Sardar Patel College of Engineering, Mumbai	Member (Educational Expert)	PhD
14	Dr. S.B. Ghungrad, Principal, St. Xavier's Technical Institute, Mumbai	Member-Secretary	Ph.D (Electrical)

Frequency of meetings: 2 times a year

Academic Advisory Committee

Sr. No.	Name	Designation
1	Fr. Dr. John Rose SJ	Director – Chairperson
2	Fr. Fabian Barreto SJ	Administrator – Member
3	Dr. Shivaji Ghungrad	Principal
4	Dr. Vijay Rathod	HOD
5	Mr. Mahesh Munde	I/C HOD

Frequency of meetings: 2 times a year

Student Feedback on Institutional Governance / Faculty Performance

Feedback forms are filled up by students in each semester. Student Feedback and Faculty Feedback on the AICTE portal is mentioned on the Institute website.

18.6 Programmes

i. Name of Programmes Approved by AICTE	1. Electronics & Telecommunication(Govt. Aided) 2. Computer Engineering(Un-aided)
ii. Name of Programmes Accredited by NBA	1. NO 2. NO
iii. Status of Accreditation of the Courses	No (as per last available data)
iv. Total Number of Courses	TWO

v. Programme-wise Details (Department: Electronics & Telecommunication Engineering)

Particulars	2022-23	2023-24	2024-25
Course	Engineering & Technology (Diploma)	Engineering & Technology (Diploma)	Engineering & Technology (Diploma)
Level	UG	UG	UG
1st Yr. Approval by Council	2007	2007	2007
Sanctioned Intake	120	120	120
Actual Admission	126	126	118
Cut off marks – Gen Quota	44%M+57%MN	43.60%M+41.60%NM	49.20%M+53.40%NM
Students Passed with Distinction	NA	70	82

Particulars	2022-23	2023-24	2024-25
Students Passed with 1st Class	NA	26	23
Students Placed	NA	-	4
Average Pay Package (Rs./Yr.)	NA	-	1.5 L
Accreditation Status of the Course	No	No	No
Doctoral Courses	No	No	No
Foreign Collaboration	No	No	No

Duration and Cut-off marks/rank of admission (last three years) to be updated as per iii(b)-(d) of 18.6(v) above.

Programme-wise Details (Department: Computer Engineering)

Particulars	2022-23	2023-24	2024-25
Course			Engineering & Technology (Diploma)
Level			UG
1st Yr. Approval by Council			2007
Sanctioned Intake			60
Actual Admission			60
Cut off marks – Gen Quota			49.20%M+53.40%NM
Students Passed with Distinction			-
Students Passed with 1st Class			-
Students Placed			-
Average Pay Package (Rs./Yr.)			-
Accreditation Status of the Course			-
Doctoral Courses			-
Foreign Collaboration			-

vi. Fee (as approved by the State Government)

To be filled in — fee structure per programme, as approved by the State Government.

vii–xv. Twinning / Foreign Collaboration Programme(s)

- Name and duration of Programme(s) having Twinning/Collaboration with Foreign University(s) run on the same campus, with AICTE approval status: No
- Details of the Foreign University, if any: Not Applicable
- Name, Address, Website, Accreditation status, and Ranking of the University in its Home Country: Not Applicable
- Whether the degree offered is equivalent to an Indian Degree: Not Applicable
- Nature of Collaboration: Not Applicable
- Complete details of payment a student has to make to get full benefit of Collaboration: Not Applicable
- Programme Focus / Number of seats / Admission Procedure / Fee for each Collaborated Programme: Not Applicable
- Whether the Collaboration Programme is approved by AICTE: Not Applicable

18.7 Faculty

Course/Branch-wise List of Faculty Members – Electronics & Telecommunication Engineering

Sr. No.	Name of the Staff	Designation
1	Dr. S.B. Ghungrad	Principal
2	Dr. V. R. Rathod	Head of Department
3	Mr. K.H. Kamath	Lecturer (Sel. Gr)
4	Mr. S.N. Jirapure	Lecturer (Sel. Gr)
5	Mr. R.V. Gheware	Lecturer (Sel. Gr)
6	Mrs. J. Natarajan	Lecturer (Sel. Gr)
7	Mrs. S. Datta	Lecturer (Sel. Gr)
8	Mr. A. Gurav	Lecturer (Sr. Gr)
9	Mr. S. R. Borkar	Lecturer (Sr. Gr)
10	Mr. M.M. Munde	Lecturer (Sr. Gr)
11	Mr. V.S. Nagalikar	Lecturer (Sr. Gr)
12	Ms. S. Gaoshinde	Lecturer
13	Mr. A.A. Patil	Lecturer
14	Mr. R. Saroj	Lecturer
15	Ms. C. De Souza	Lecturer
Permanent Faculty (Count)		15
Adjunct Faculty (Count)		0
Permanent Faculty : Student Ratio		28

Course/Branch-wise List of Faculty Members – Computer Engineering

Sr. No.	Name of Faculty	Designation	Qualification
1	Fr. Brennan Baptista SJ	Lecturer & In-Charge HOD	B.E., M.Tech (Electronics)
2	Mr. Arjun Singh Shishodia	Lecturer	BE Information Technology
3	Mrs. Avani Chougule	Lecturer	B.Sc., M.Sc. – Mathematics
4	Ms. Sakshi More	Lecturer	B.E. Computer Engineering

Sr. No.	Name of Faculty	Designation	Qualification
5	Mr. Karthi Devendra	Lecturer	B.E. Computer Engineering
6	Mr. A. Maria Tellas	Lecturer	B.Sc., MCA
7	Ms. Ravina Fernandas	Lecturer	BCA, MCA

18.8 Profile of Vice Chancellor / Director / Principal / Faculty

To be completed for the Principal and each faculty member listed under 18.7.

Particular	Details
Name	Dr. S. B. Ghungrad
Date of Birth	
Unique ID	
Education Qualifications	Ph.D. (Electronics)
Work Experience	35
Teaching / Research / Industry / Others	35
Area of Specialization	Bio-medical & Instrumentation
Courses Taught (Diploma/PG Diploma/UG/PG)	Diploma/PG Diploma/UG/PG
Research Guidance (No. of Students)	4
No. of Papers Published (National/International)	15
Master's (Completed/Ongoing)	completed
Ph.D. (Completed/Ongoing)	completed
Projects Carried Out	15
Patents (Filed & Granted)	0
Technology Transfer	
Research Publications	16
Books Published (Name, Publisher, ISBN, Year)	

18.9 Fee

i. Fee Waivers Granted

Sr. No.	Name of Student	Amount

ii. Scholarships Offered by the Institution

Scholarship schemes available to students (from earlier draft — Department/Scheme mapping; duration and amount to be filled in):

Department / Agency	Scheme(s)	Duration	Amount
Directorate of Technical Education (Mahadbt)	Rajarshi Chhatrapati Shahu Maharaj Shikshan Shulkh Shishyavrutti Yojna (EBC); Scholarship for students of minority communities pursuing Higher and Professional courses (DTE)		
OBC, SEBC, VJNT & SBC Welfare Department (Mahadbt)	Post Matric Scholarship to OBC, SBC and VJNT Students; Tuition Fees and Examination Fees to OBC, SBC and VJNT Students		
Social Justice and Special Assistance Department (Mahadbt)	Government of India Post-Matric Scholarship; Post-Matric Tuition Fee and Examination Fee (Freeship)		
Tribal Development Department (Mahadbt)	Government of India Post-Matric Scholarship; Post-Matric Tuition Fee and Examination Fee (Freeship)		

18.10 Admission

i–ii. Seats Sanctioned and Students Admitted

Academic Year	Sanctioned Intake	Admitted Students
2022-23	120	126
2023-24	120	126
2024-25	120	118

Number of Students admitted under various categories each year (Open/SC/ST/OBC/EWS etc.) to be added as a category-wise breakup.

iii. Management Quota Applications

Applications Received (Management Quota, last year)	Nill
Number Admitted	Nill

18.11 Admission Procedure

i. Admission Test, Test Agency / State Admission Authority & URL	Maharashtra State Admission Authority
ii. Seats Allotted to Different Test-Qualified Candidates (AIEEE/JEE/CET/CMAT/Association test etc.)	nil
iii. Calendar for Admission Against Management Quota Seats	nil
iv. Last Date of Request for Applications	As per Govt. Norms
v. Last Date of Submission of Applications	As per Govt. Norms

vi. Dates for Announcing Final Results	As per Govt. Norms
vii. Release of Admission List (Main & Waiting List)	As per Govt. Norms
viii. Date for Acceptance by Candidate (min. 15 days)	As per Govt. Norms
ix. Last Date for Closing of Admission & Start of Academic Session	As per Govt. Norms
x. Waiting List Activation Policy	Activated only on expiry of date of main list
xi. Fee Refund Policy on Withdrawal	As per Govt. Norms

18.12 Criteria and Weightages for Admission

i. Criteria and Respective Weightages (Admission Test, Qualifying Exam Marks, etc.)	nil
ii. Minimum Level of Acceptance, if any	nil
iii. Cut-off Levels (Percentage/Percentile) – Last Three Years	As per Govt. Norms
iv. Marks Scored in Test etc. and in Aggregate for All Admitted Candidates	As per Govt. Norms

18.13 List of Applicants

List of candidates whose applications have been received, along with percentile/percentage score for each qualifying examination, in separate categories for open seats. List of candidates who applied under Management Quota seats (merit-wise) with percentage and percentile score.

See attachments

18.14 Results of Admission Under Management Seats / Vacant Seats

i. Composition of Selection Team for Management Quota Admission	nil
ii. List of Candidates Offered Admission	nil
iii. Waiting List (Merit Order, Operative from Last Date of Joining of First List Candidate)	nil

18.15 Information of Infrastructure and Other Resources Available

i–ii. Classroom / Tutorial Rooms

The College has an adequate number of classrooms and tutorial rooms as per AICTE norms.

Sr. No.	Class Room	Area in Sq. Mtr
1	LR-01	72
2	LR-11	72
3	LR-12	72
4	LR-13	72
5	LR-14	50
6	LR-21	72

iii. Laboratories

The College has well-equipped labs for all courses with the latest equipment and qualified technical staff as per AICTE norms.

Sr. No.	Name of the Lab	Area in Sq. Mtr
1	Circuit Simulation & PCB Design Lab	48
2	Project Lab	62
3	Electrical Machine Lab	50
4	Industrial Electronics & Instrumentation Lab	72
5	Basic Electronics Lab	72
6	Communication Lab	72
7	Microprocessor and Microcontroller Lab	83
8	Computer Center	72
9	Language Lab	83
10	Electronic Workshop	39

Labs video: https://drive.google.com/file/d/1ANw7duYWAQ3VABWiFH-si5SBseYstFL8/view

iv. Computer Centres

The College has a well-equipped Computer Centre with an adequate number of computers and equipment as per AICTE norms.

No. of Computer Terminals	Student:Computer Ratio	Legal Software	Networking	Printers / Scanners etc.
145	1:1	Windows 7, Windows XP, MS Office, SCILAB, EAGLE, MATLAB (campus license); English Language Software - Orell	All computers and printer-cum-Xerox-cum-scanner machines are on LAN	06 - Canon Xerox cum printer cum scanner IR2520; 04 - Canon Laser printers LBP2900E; 02 - Canon scanners

v. Central Examination Facility

Available.

vi. Online Examination Facility

Available.

vii. Barrier-Free Built Environment for Disabled and Elderly Persons

Facilities for disabled: Yes.

viii. Fire and Safety Certificate

AS per AICTE Norms

ix. Hostel Facilities

Boys Hostel: Not Applicable. Girls Hostel: Not Applicable. Medical & other facilities at Hostel: Not Applicable.

x–xiv. Library

The College has a well-equipped Library with adequate books, journals, magazines, newspapers and internet facility as per AICTE norms.

Particular	Details
Library Carpet Area	144 sq.m
Reading Space Area	72 sq.m
No. of Seats in Reading Area	45
No. of Computers with Multimedia & Internet	5
Photocopier with Scanner	1
Laser Printer	1
Bar-Code Scanner	1
No. of Library Staff	2 (Librarian: 1, Library Attendant: 1)
No. of Users per Day	40
Library Books in Circulation	12,090
Book Bank Books	3,323
Total No. of Books	15,413
No. of Titles	6,317
Newspapers	5
Newsletters	2
Compact Discs	161
National Journals	7
e-Books	2

Resource sharing with Xavier Institute of Engineering for e-journals (IEEE, Elsevier, ScienceDirect etc.). Library automation using upgraded SLIM 21 software with author/title/keyword search and barcode-based circulation.

xv. Innovation Cell

Available..

xvi. Social Media Cell

Available..

xvii. Compliance of Academic Bank of Credit (ABC)

YES

xviii. Infrastructure & Facilities Video (1-2 min)

Available on the website

xix. Games and Sports Facilities

Indoor Sports: rooms and facilities for carom, table tennis, chess, etc. Outdoor Sports: Gymnasium facilities – Yes; Facilities for disabled – Yes.

xx. Teaching Learning Process

See Attachments

xxi–xxiii. Post Graduate Courses (Title & Exclusive Lab Facilities)

Not Applicable

Other Facilities

Auditorium / Seminar Halls / Amphitheatre: A large Seminar Hall fully equipped with Audio-Visual and Internet facilities. Cafeteria: Available for students and staff.

Examination system: Semester-wise; period of declaration of results – one month. Counseling/Mentoring: Dedicated professional counselor; Teacher-Guardian scheme (1 faculty : 20 students).

Medical facilities: First-aid facility and rest room available; nearby hospitals for emergencies. Student Insurance: Accidental Insurance Scheme for every academic year.

18.16 Enrolment and Placement Details of Students in the Last 3 Years

Recruiting Companies

Sr. No.	Name of the Company	Contact Details
1	Digel Systems, 219, Hammersmith Indl. Est, Off Sitladevi Temple Road, Mahim, Mumbai, Maharashtra 400016	022-24465393
2	Biokit, No. 4033, Bhandup Industrial Estate, Pannalal Compound, Bhandup, LBS Marg, Mumbai-400078	9821310421
3	Renuka Enterprise, Ghag Plaza, Plot No. X-27, Shop No. 4, M.I.D.C., Phase 2, Near Shivai Balak Mandir School, Dombivli East, Mumbai-421204	9769606071
4	Anshuman Tech. Pvt. Ltd., Plot No. 13, Sthairya Society, Karve Nagar, Tathawade Garden, Pune-411052	020-25460892
5	ARK Instruments, 1/3, Amangul Compound, Danda, Khar West, Mumbai – 400052	022-26048053

Placement Statistics –

See Attachments

18.17 List of Research Projects / Consultancy Works

Consultancy Activities	No
Grants Fetched	No

18.18 MoUs with Industries

See Attachments

ST. XAVIER'S TECHNICAL INSTITUTE

Govt. Aided Autonomous Minority Institute, Approved by A.I.C.T.E. New Delhi
Mahim Causeway, Mumbai 400 016. Phone : 2445 5937 / 4559 / 1961 / 2446 0359 / 9670
Fax : +91(22) 2445 4482. E-mail : office@xaviertech.com **DTE CODE 3023**

IO/023/Griev/067 November 01, 2023

To:
All Staff

Sub : Grievance Committee for Students and Staff.

In consultation with the rules of MSBTE and AICTE, the following staff members are appointed as a member for the Grievance Committee.

1. Dr. S.B. Ghungrad, Principal	**:**	**Chairman**
2. Dr. Vijay Rathod, Head of Department	**:**	**Member**
3. Mr. Shekhar Jirapure, Lecturer (Sel.Grd.)	**:**	**Member**
3. Mr. Sanjiv Borkar, Lecturer	**:**	**Member**
5. Mrs. Helen Cerejo, Office Superintendent	**:**	**Member**
6. Mr. Vishwanath Mahadlekar, Peon	**:**	**Member**
7. Mrs. Sanchita Datta, Lecturer (Sel.Grd.)	**:**	**Member Secretary**

We also have in the committee, **Fr. Albert M. P. Menezes, S.J.** as an Ombudsman.

I greatly appreciate your willingness to serve St. Xavier's Technical Institute through your membership on this committee.

Regards,

Dr. S. B. Ghungrad
Principal

TECHNICAL INSTITUTE ST. XAVIER'S MUMBAI-16.

cc : 1. Fr. John Rose, S.J., Director
2. Head Of Department
3. General Office

Signature Not Verified

SHIVAJI BAPURAO GHUNGRAD

05.02.2024 20:57

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ST. XAVIER'S TECHNICAL INSTITUTE

Govt. Aided Autonomous Minority Institute, Approved by A.I.C.T.E. New Delhi
Mahim Causeway, Mumbai 400 016. Phone : 2445 5937 / 4559 / 1961 / 2446 0359 / 9670
Fax : +91(22) 2445 4482. E-mail : office@xaviertech.com **DTE CODE 3023**

IO/023/Ragging/064A November 01, 2023

To:
All Concerned Staff

Sub : Anti-Ragging Committee.

In tune with the policy and guidelines specified by AICTE / MSBTE, to ensure completely ragging free environment in the campus, Anti-ragging committee has been constituted. The following staff members are appointed as a member for the Anti-Ragging Committee.

1. Dr. Shivaji Ghungrad, Principal	**:**	**Chairman**
2. Dr. Vijay Rathod, Head of Department	**:**	**Member**
3. Mrs. R. Sumathi, Librarian	**:**	**Member**
45. Mr. Raviraj Ghadage, Registrar	**:**	**Member**
5. Mrs. Surbhi Gaoshinde, Lecturer	**:**	**Member Secretary**

It shall be the duty of the Anti-Ragging Committee to ensure compliance with the provisions of the Regulations as well as the provisions of any law for the time being in force concerning ragging; and also to monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the institution.

I greatly appreciate your willingness to serve St. Xavier's Technical Institute through your membership on this committee.

Regards,

Dr. S. B. Ghungrad
Principal

TECHNICAL INSTITUTE ST. XAVIER'S MUMBAI-16.

cc : 1. Dr.Fr. John Rose, S.J., Director
2. Head Of Department

Signature Not Verified

SHIVAJI BAPURAO GHUNGRAD

05.02.2024 20:57

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ST. XAVIER'S TECHNICAL INSTITUTE

Govt. Aided Autonomous Minority Institute, Approved by A.I.C.T.E. New Delhi
Mahim Causeway, Mumbai 400 016. Phone : 2446 9673, 2446 9670
Fax: +91(22) 2445 4482. E-mail : office@xaviertech.com

MSBTE CODE - 175 **DTE CODE - 3023**

XTI/020/Griev/043

February 18, 2020

To,
Fr. Lancelot Prabhu, S.J.
Mumbai.

Sub : Appointment of **Ombudsman** for **Grievance Committee.**

Dear Fr. Lancelot,

St. Xavier's Technical Institute is an autonomous Institution,**recognised and aided** by the Government of Maharashtra and **approved** by the All India Council for Technical Education providing technical education to students.

We have formed a Grievance Committee for students and staff. We need a Ombudsman to help in resolving any grievances made by students and staff in our institute.

Please confirm your willingness to serve on this committee in writing.

Thanking you,

Yours sincerely,

Digitally signed by SHIVAJI BAPURAO GHUNGRAD
Date: 2022.04.20 15:23:18

TECHNICAL INSTITUTE ST. XAVIER'S MUMBAI-16.

Dr. S.B.Ghungrad
Principal

Helen/word/RO/Ombudsman request February 2020

ST. XAVIER'S TECHNICAL INSTITUTE

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Mahim Causeway, Mumbai 400 016. Phone : 2445 5937 / 4559 / 1961 / 2446 0359 / 9670
Fax : +91(22) 2445 4482. E-mail : office@xaviertech.com DTE CODE 3023

IO/023/ICC/069 November 01, 2023

To:
All Staff

Sub : Internal Complaint Committee to Prevent Sexual Harassment of women at the workplace.

The Sexual Harassment of women at workplace (Prevention, Prohibition and Redressal) Act. 2013 and As per Vishakha Guide line women sexual harassment, the following staff members are appointed as a members.

1. Mrs. Sanchita Datta, Lecturer (Sel.Grd.)	**: Chairman**
2. Mr. Shekhar Jirapure, Lecturer (Sel.Grd)	**: Faculty Member**
3. Mr. Raviraj Ghadage, Registrar	**: Staff Member**
4. Mrs. Helen Cerejo, Office Superintendent	**: Staff Member**
5. Ms Urmila Salunke, Akshara Centre	**: NGO Member**
6. Ms. Aastha Poojary (III Year SPN No. 2103064)	**: Student Member**
7. Ms. Manasvi Patil (II Year SPN No. 2203158)	**: Student Member**
8. Ms. Jayashree Poojari (I Year SPN No. 2303056)	**: Student Member**
9. Mrs. Surbhi Gaoshinde, Lecturer	**: Member Secretary**

I greatly appreciate your willingness to serve St. Xavier's Technical Institute through your membership on this committee.

Regards,

Dr. S. B. Ghungrad
Principal

TECHNICAL INSTITUTE ST. XAVIER'S MUMBAI-16

cc : 1. Fr. John Rose, S.J., Director
2. Head Of Department
3. General Office

Signature Not Verified

SHIVAJI BAPURAO GHUNGRAD

05.02.2024 20:57

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ST. XAVIER'S TECHNICAL INSTITUTE

Govt. Aided, Autonomous and Minority Institute, Approved by A.I.C.T.E. New Delhi

Mahim Causeway, Mumbai 400 016. Phone : 2446 9673, 2446 9670

Fax : +91(22) 2445 4482. Email : office@xaviertech.com

Digitally signed by SHIVAJI BAPURAO GHUNGRAD
Date: 2022.01.31 18:05:56

MSBTE CODE - 175 | DTE CODE - 3023

LIST OF IQAC COMMITTEE MEMBERS (AY 2021-22)

SrNo	Name of the Member	Designation	Position
01	Dr. Shivaji Ghungrad	Principal	Chairperson, IQAC
02	Dr. Vijay Rathod	Head of Dept (EXTC)	Member, EXTC Dept Representative
	Mrs. R. Sumati	Librarian	Member, Library
	Ms. Dipti Mestry	Controller of Examination	Member, Exam Dept.
	Ms. Sanchita Datta	Lecturer (Sel.Grd)	Academic Co-ordinator
	Ms. Chevon De Souza	Lecturer	Member, Girls Welfare
	Dr. Mahesh Munde	Lecturer (Sel.Grd.)	Member, R & D
	Mr. Sanjiv Borkar	Lecturer (Sr.Scale)	Member
	Mr. Vinaykumar Nagalikar	Lecturer (Sr.Scale)	Member
	Mr. K.H. Kamath	Lecturer (Sel.Grd.)	Training & Placement Officer
3	Fr. Dr. John Rose, S.J.	Director	Member from Management
4	Mr. Raviraj Ghadage	Registrar	Member
	Mrs. Helen Cerejo	Office Superintendent	Member
	Mr. Vijay Bhosale	Sr. Clerk – Accountant	Member
5	Fr. Francis de Melo, S.J.	Former Director, XTECH Former Principal, XTECH	Member of the Society (Trustee)
6	Mr. Biraj Valia	Alumni – XTECH	Ex-Student Representative
7	Mr. Vishal Jangam	General Secretary, Student Council	Student Representative
8	Mr. V.M. Acharya	Vice President, Marketing, Aplab	Industrialist
9	Mr. Anil Gurav	Lecturer (Sr.Scale)	Co-ordinator, IQAC
10	Mrs. Janani Natarajan	Lecturer (Sel.Grd.)	Member, Co-ordinator, NBA

Dr. Shivaji Ghungrad
Principal

TECHNICAL INSTITUTE ST. XAVIER'S MUMBAI-16.

ST. XAVIER'S TECHNICAL INSTITUTE

Govt. Aided, Autonomous and Minority Institute, Approved by A.I.C.T.E. New Delhi
Mahim Causeway, Mumbai 400 016. Phone : 2446 9673, 2446 9670
Fax : +91(22) 2445 4482. Email : office@xaviertech.com

MSBTE CODE - 175 | DTE CODE - 3023

UNDERTAKING

This is to certify that following facilities are available in the institute premises.

1) Barrier free environment.
2) Vehicle parking
3) All weather Approach(Motorized vehicle)
4) Sewage disposal system

Photographs attached

Digitally signed by SHIVAJI BAPURAO GHUNGRAD
Date: 2022.04.21 11:31:58

Place:- Mumbai

Date:- 19.04.2022

Dr. S.B. Ghungrad
Principal

St. Xavier's Technical Institute,
Mahim Causeway, Mahim,
Mumbai 400 016.
Office Landline No.: **24455937**

ST. XAVIER'S TECHNICAL INSTITUTE.

OFFICE GATE, MOTORIZED ROAD



BARRIER FREE ENVIORNMENT

ST. XAVIER'S TECHNICAL INSTITUTE

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Photographs attached

Place:- Mumbai

Date:- 19.04.2022

Dr. S.B. Ghungrad
Principal

St. Xavier's Technical Institute,
Mahim Causeway, Mahim,
Mumbai 400 016.
Office Landline No.: **24455937**

NOVA FIRE SAFETY SERVICE

FIRE PROTECTION & SAFETY ENGINEERS

Supplier of New ISI Mark Fire Extinguishers, Fire Fighting Equipments, Hydrant Systems,
Refilling, Servicing & Annual Maintenance Contractor

Office : C/5, Sai Tunga Village, S. V. Road, Kurla (W), Mumbai - 400072.
Mob.: 93232 52173, 73033 07365 • E-mail : novafire.mum@gmail.com / novafiresafetyservice@gmail.com

Ref. TC/ SR / 51

DATE : 17/10/2022

NEXT DUE. DATE; 16/10/2024

TO WHOMSOEVER IT MAY CONCERN

Refilling CERTIFICATE

THIS IS TO CERTIFY THAT WE HAVE NEW,REFILLED & SERVICED THE FOLLOWING FIRE EXTINGUISHERS

ST.XAVIERS TECHNICAL INSTITUTE
OLD BLDG. 1ST FLOOR, OPP. RAHEJA
HOSPITAL MAHIM (W) 400 016

THE SAID FIRE EXTINGUISHER ARE FOUND GOOD IN WORKING CONDITION AND HEREBY GUARANTED FOR A PERIOD OF TWENTY FOUR MONTHS (2YEAR) FROM THE DATE OF REFILL INSERVICEING BETWEEN THIS PERIOD IFTHERE IS ANY DEFFECT FOUND. THE SAME WILL BE REPAIRED FREE OF CHARGES BY US.

1) **ABC TYPE FIRE EXTINGUISHER OF 04 KG. CAPACITY 09 NO.**
2) **CO2 TYPE FIRE EXTINGUISHER OF 02 KG. CAPACITY 02 NO.**

For NOVA FIRE SAFETY SERVICE

NOVA FIRE SAFETY SERVICE KURLA

Signature Not Verified

SHIVAJI BAPURAO GHUNGRAD

05.02.2024 20:57

PDF SIGNER DEMO VERSION

TAX INVOICE

NOVA FIRE SAFETY SERVICE

FIRE PROTECTION & SAFETY ENGINEERS

Supplier of New Mark Fire Extinguishers, Fire Fighting Equipments, Hydrant Systems, Refilling, Servicing & Annual Maintenance Contractor.

Office Address:- A/204, EC-82, Krishna Murti, Krishna Mandir Co.Op.Hsg.Soc.Ltd., Evershine City, Vasai (E), 401208.
Mob.: 93232 52173, Email ID.: novafire.mum@gmail.com / novafiresafetyservice@gmail.com
Branch office:- 126/22/29, Lane No. 7, Anand Nagar, Dr. E Moses Road, Worli, Mumbai - 400 018

M/s.	**ST.XAVIERS TECHNICAL INSTITUTE** OLD BUILDING, 1 ST, FLOOR, OPP. RAHEJA HOSPITAL,MAHIM (W) MUMBAI-400 016 **GSTIN :27AAATS1483M1Z3**	**INVOICE NO:NS.51.2022-23** **DATE :** 17.10.2022 **CHALLAN NO :** 51 **DATE :** 17.10.2022

SR.NO	DESCRIPTION	HNS CODE	QTY.	RATE	AMOUNT
1	Complete of **ABC** Stored Pressure Type Fire Extinguisher **4Kg**.Capacity. **Refilling.**	38130000	09 Nos	1500/-	13,500.00
2	Complete of **CO2** Stored Pressure Type Fire Extinguisher **2Kg**.Capacity. **Refilling**	28112190	02 Nos	1500/-	3,000.00
	To, Acc Pay from 10000 after reimbursement from mgt. 18/10/2022		TOTAL		16,500.00
		Add.	CGST@9%		1,485.00
		Add.	SGST@9%		1,485.00
			NET AMOUNT		**19,470.00**

RUPEE NINETEEN THOUSAND FOUR HUNDRED SEVENTY ONLY.

GSTIN NO.: 27BBUPK4828G1Z6
PAN NO. BBUPK4828G
BANK NAME : THE BHARAT CO-OP-BANK LTD.
A/C No. : 002412100015305
IFS CODE : BCBM0000025

FOR NOVA FIRE SAFETY SERVICE

NOVA FIRE SAFETY SERVICE KURLA

Authorised Signatory

Declaration
I /We declare that this Invoice shows the actual price of the goods described and that all particulars are true and correct

SUBJECT TO MUMBAI JURISDICTION

ST. XAVIER'S TECHNICAL INSTITUTE

Govt. Aided Autonomous Minority Institute, Approved by A.I.C.T.E. New Delhi
Mahim Causeway, Mumbai 400 016. Phone : 2445 5937 / 4559 / 1961 / 2446 0359 / 9670
Fax : +91(22) 2445 4482. E-mail : office@xaviertech.com **DTE CODE 3023**

UNDERTAKING

This is to certify that following are available in the institute premises.

1. We are in process of compliance of the **Academic Bank of Credit (ABC)** as per MOE directives (applicable for standard loan institutions, PGDM/ PGCM and University).
2. As per NEP, our institution has inbuilt mechanism for **social and emotional learning** a crucial component of education.
3. The electives are mandatorily introduced in the curriculum through **Swayam** (MOOCS platform)
4. Our Institute evolves a mechanism for earning credits through skilling based courses offered by **Skill India Ministry** of skill development and Entrepreneurship or any other leading skill platform in order to improve their skills set and employability.
5. **Language laboratory** : The Institute has an English Language Laboratory that aims at the English language proficiency and communication skills of students, as these skills are so essential to far better not only in academics but also in the career of their choice..

Place:- Mumbai

TECHNICAL INSTITUTE ST. XAVIER'S MUMBAI-16.

Dr. S.B. Ghungrad
Principal

Date:- 01.02.2024

St. Xavier's Technical Institute,
Mahim Causeway, Mahim,
Mumbai 400 016.

SHIVAJI BAPURAO GHUNGRAD

Digitally signed by SHIVAJI BAPURAO GHUNGRAD
Date: 2024.03.26 21:02:20 +05'30'

ST. XAVIER'S TECHNICAL INSTITUTE

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Fax : +91(22) 2445 4482. Email : office@xaviertech.com

MSBTE CODE - 175 | DTE CODE - 3023

Safety of Students/Staff on Campus:

- CC TV cameras
- Biometric Staff attendance
- Students and staff are provided with authentic ID cards and wearing of such cards in the institutional premises is compulsory.
- Students Counseling System" for the effective management of problems and challenges faced by students.
- SMS system for staff and students.
- Conduction of parents-teachers meet (PTM) so that grievances and gaps in system can be addressed and resolved.
- Online complaint registration system is available on our website.
- A complaint box is provided near General office for offline complaints.
- Grievances Committee/Anti Ragging Committee/SC ST Committee/women's development cell / Internal Complaint Committee have been formed as per the AICTE guidelines and procedure for the same is displayed on the Notice board as well as on the Institute website. Basic Medical Facility is available in office. Hospital is available within 100 meters from the campus.
- Installed a fire safety system Students and staff are trained in the effective operation of firefighting devices. Mock drills for fire situation are conducted. Discrimination, verbal or behavioral, based on the caste, religion, colour, nationality sex, gender, sexual orientation and social status is strictly prohibited in our campus.
- Adequate number of water coolers are provided and maintained and serviced on regular basis.
- Dustbins (dry and wet) are maintained on each floor.
- Special arrangements for physically challenged students.

Digitally signed by SHIVAJI BAPURAD GHUNGRAD
Date: 2022.04.21 12:11:32

Dr. Shivaji Ghungrad
Principal

Date: 11/04/2022

ST. XAVIER'S TECHNICAL INSTITUTE

Govt. Aided Autonomous Minority Institute, Approved by A.I.C.T.E. New Delhi
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Fax : +91(22) 2445 4482. E-mail : office@xaviertech.com **DTE CODE 3023**

IO/023/SC-ST/065 November 01, 2023

To:
All Staff

Sub : Committee for SC/ ST (Prevention of Atrocities)

In consultation with the rules of MSBTE and AICTE, the following staff members are appointed as a member for the Grievance Committee.

1. Dr. S.B. Ghungrad, Principal	:	**Chairman**
2. Dr. Vijay Rathod, Head of Department	:	**Member**
3. Ms. Dipti Mestry, Controller of Examination	:	**Member**
4. Mr. Raviraj Ghadage, Registrar	:	**Member**
5. Mrs. Helen Cerejo, Office Superintendent	:	**Member**
6. Mr. Kishore Mumbarkar, Peon	:	**Member**
7. Mr. Sanjiv Borkar, Lecturer	:	**Member Secretary**

I greatly appreciate your willingness to serve St. Xavier's Technical Institute through your membership on this committee.

Regards,

Dr. S. B. Ghungrad
Principal

TECHNICAL INSTITUTE ST. XAVIER'S MUMBAI-16

cc : 1. Fr. John Rose, S.J., Director
2. Head Of Department (I/c)
3. General Office

Signature Not Verified

SHIVAJI BAPURAO GHUNGRAD

05.02.2024 20:57

PDF SIGNER DEMO VERSION

ST. XAVIER'S TECHNICAL INSTUTUTE, MAHIM, MUMBAI

INSTITUTE VISION: -

To Nurture the Joy of Excellence in a World of High Technology

INSTITUTE MISSION: -

To Strive to Match Global Standards in Technical Education By

1. Interaction with Industry

2. Continuous Staff Training and

3. Development of Quality of Life of Staff and Students

List of MoU

Srno	Name of the company	Start Date	End Date
1	Ark Instruments	08.10.2024	07.10.2027
2	Renuka Enterprises	08.10.2024	07.10.2027
3	Gait Lab research Institute	09.10.2024	08.10.2026
4	Xavier Institute of Engineering	08.10.2024	07.10.2027
5	Premanjali Counselling centre	03.06.2024	02.06.2027
6	BOAT (Board of Apprenticeship Training)	27.06.2025	26.06.2029
7	Skrip Electronics	08.10.2024	07.10.2027
8	Arpan	24.07.2025	23.07.2030